

## Procedure & Checklist Document

1	Name of Service	New Electricity Connection
2	Name of Department	Uttar Pradesh Power Connection Limited (UPPCL)
3	Applicability Criteria	Anyone can apply who is resident of Uttar Pradesh
4	SLA/ Number of Days	07 days (where RoW not required), 15 days (where RoW required)
5	Documents Required	1. Ownership/lease document of the Premise 2. Id Proof
6	Form Submission	<a href="https://edistrict.up.gov.in/edistrictup/">https://edistrict.up.gov.in/edistrictup/</a>
7	Procedure for apply & getting certificate	<p><b>Step- 1:</b> a) The applicant shall open the Online e-District Portal using the address <a href="https://edistrict.up.gov.in/edistrictup/">https://edistrict.up.gov.in/edistrictup/</a> and click on Citizen login (e-Sathi). b) Register in online portal using their personal details and contact details. c) A password is generated and sent through SMS/Email. d) Using the User id and Password applicant shall log into the online portal.</p> <p><b>Step - 2:</b> After logging into the web portal, the Applicant shall select “E-SATHI INTEGRATED SERVICES” radio button.</p> <p><b>Step-3:</b> Applicant shall select “<b>New Electricity Connection</b>” service under UPPCL Department.</p> <p><b>Step-4:</b> Applicant shall create profile (Select district &amp; enter DOB, Mobile no.)</p> <p><b>Step-5:</b> Applicant shall pay the user charges i.e., Rs 15/- through online payment gateway.</p> <p><b>Step-6:</b> Applicant shall fill details, attach documents in application form for “<b>New Electricity Connection</b>” &amp; submit it.</p> <p><b>Step-7:</b> Applicant shall pay the processing fee through online payment mode.</p> <p><b>Step-8:</b> Once payment done successfully, the application forwarded to concerned officer.</p> <p><b>Step-9:</b> The concerned officer prepare estimate after physical inspection of the site and upload it to the portal.</p> <p><b>Step-10:</b> Applicant deposits the estimate fees through online mode at the portal.</p> <p><b>Step-11:</b> Once the estimate fee is submitted, the metering process is done</p>

		by the department and then final connection is released. <b>Step-12:</b> Applicant shall download the Electricity Connection Certificate from online portal/Digi-Locker.
8	Fee	1. User charges – Rs 15/- (Fixed) 2. Service charges - Variable Fee (depends upon user input)  <a href="https://www.upenergy.in/uppl/en/article/tariff-details">https://www.upenergy.in/uppl/en/article/tariff-details</a>
9	Mode of Payment	Online