

Procedure & Checklist Document

1	Name of Service	Marriage Certificate
2	Name of Department	Stamp & Registration
3	Applicability Criteria	1. Anyone can apply who is resident of Uttar Pradesh 2. Minimum Age – 21 years for male & 18 years for female 3. Marital status - Married
4	SLA/ Number of Days	On appointment date
5	Documents Required	1. Id Proof (70 KB) 2. Address Proof (70 KB) 3. Age Proof (70 KB) 4. Current Photo (40 KB) 5. Marriage Ceremony Proof
6	Form submission	https://edistrict.up.gov.in/edistrictup/
7	Procedure for apply & getting certificate	<p>Step- 1: a) The applicant shall open the Online e-District Portal using the address https://edistrict.up.gov.in/edistrictup/ and click on Citizen login (e-Sathi). b) Register in online portal using their personal details and contact details. c) A password is generated and sent through SMS/Email. d) Using the User id and Password applicant shall log into the online portal.</p> <p>Step - 2: After logging into the web portal, the Applicant shall select “E-SATHI INTEGRATED SERVICES” radio button.</p> <p>Step-3: Applicant shall select “Marriage certificate” service under Stamp & Registration Department.</p> <p>Step-4: Applicant shall create profile (Select district & enter DOB, Mobile no.)</p> <p>Step-5: Applicant shall pay the user charges i.e., Rs 15/- through online payment gateway.</p> <p>Step-6: Applicant shall fill details & attach documents in application form for “Marriage certificate”.</p> <p>Step-7: Applicant shall select the desired appointment date & pay the fee for “Marriage Certificate” in online portal.</p> <p>Step-8: Applicant shall preview the application & submit it.</p> <p>Step-9: Applicant shall present physically with their spouse on appointment date in concerned SRO office.</p>

		<p>Step-10: Final Certificate shall be uploaded on online portal by Registrar officer.</p> <p>Step-11: Applicant shall download the final certificate from online portal/Digi-Locker.</p>
8	Fee	<ol style="list-style-type: none"> 1. User charges - Rs 15/- (Fixed) 2. Service Fee - Rs 50/- per year (duration will be calculated from the date of marriage till the applying for marriage certificate)
9	Mode of payment	Online