

Procedure & Checklist Document

1	Name of Service	Water Connection
2	Name of Department	Urban Develop Department
3	Applicability Criteria	Anyone can apply who is residing in Uttar Pradesh
4	SLA/ Number of Days	30 days
5	Documents Required	1. Id Proof 2. Address Proof
6	Form submission	https://edistrict.up.gov.in/edistrictup/
7	Procedure for apply & getting certificate	<p>Step- 1: a) The applicant shall open the Online e-District Portal using the address https://edistrict.up.gov.in/edistrictup/ and click on Citizen login (e-Sathi). b) Register in online portal using their personal details and contact details. c) A password is generated and sent through SMS/Email. d) Using the User id and Password applicant shall log into the online portal.</p> <p>Step - 2: After logging into the web portal, the Applicant shall select “E-SATHI INTEGRATED SERVICES” radio button.</p> <p>Step-3: Applicant shall select “Water Connection” service under Urban Develop Department.</p> <p>Step-4: Applicant shall create profile (Select district & enter DOB, Mobile no.)</p> <p>Step-5: Applicant shall pay the user charges i.e., Rs 15/- through online payment gateway.</p> <p>Step-6: Applicant shall fill details, attach documents in application form for “Water Connection” & submit it.</p> <p>Step-7: ULB’s (Nagar Nigam/Nagar Palika Parishad) verifying officer shall verify the application, prepare estimate & forward to Approving officer for approval of estimate.</p> <p>Step-8: ULB’s (Nagar Nigam/Nagar Palika Parishad) approving officer shall approve the estimate & send to applicant for online payment.</p> <p>Step-9: Applicant shall pay the service fee as calculated.</p> <p>Step-10: ULB’s (Nagar Nigam/Nagar Palika Parishad) approving officer generate the work order for “Water Connection”</p>

		Step-11: Applicant shall download the final order/certificate from online portal/Digi-Locker.
8	Fee	1. User charges - Rs 15/- (Fixed) 2. Service Fee - Variable Fee (depends upon estimate) https://e-nagarsewaup.gov.in/ulbappsmain/waterRate
9	Mode of payment	Online